

Regulations of participation in the Programme "Gdansk Business Week 2021" online

1. General provisions

This document defines terms and conditions of participation in "Gdansk Business Week 2021" online.

2. Definitions:

Whenever the following terms appear in these Regulations, they shall be understood as follows, unless the Regulations give them a different meaning:

Programme means one of the five-day virtual creativity and entrepreneurship camps conducted entirely in English within the dates specified in point 5.1.

Regulations - these Regulations for participation in the "Gdansk Business Week 2021" online programme.

Programme Organiser – Foundation for Private Enterprise Education, Renton, Washington State, USA, P.O. Box No. 1170, Renton, WA 98057

Programme Partner – Gdansk Entrepreneurship Foundation (GFP), Lęborska 3b street, 80-386 Gdańsk

Programme Participant - a person qualified for the Programme by the Programme Partner on the basis of an application made, who fulfils the criteria listed in point 6 of these Regulations.

3. Tasks of the Programme Organiser:

The Programme Organiser is responsible for the overall running of the Programme and provides the Company Advisors and Speakers.

4. Tasks of the Programme Partner:

The Programme Partner is responsible for camp recruitment to the Programme and its promotion. After providing the Programme Organiser with a list of participants, the Programme Organiser will send codes allowing the participants recruited by the Programme Partner to participate free of charge in the chosen dates of the Programme.

5. Scope of the Programme:

5.1. The Programme will deliver five five-day entrepreneurship camps on the following dates and covering the following thematic tracks: **21-25 June 2021** (paths: Business and Telehealth/Healthcare); **28 June-2 July 2021** (paths: Business, Advanced Business and Clean Energy); **12-16 July 2021** (pathways: Business and Clean Energy); **26-30 July 2021** (tracks: Business, Advanced Business, Telehealth/Healthcare); **09-13 August 2021** (tracks: Business, Advanced Business, Telehealth/Healthcare and Clean Energy).

5.2. The Programme is conducted in **English**.

5.3. The Programme is part of the American programme Washington Business Week, therefore the hours of virtual meetings will be adjusted to the local time in Washington state. The programme takes place between 8:30 am and 2:00 pm **American time**.

5.4. The Programme is based on the original programmes of the Programme Organiser.

5.5. The Programme Partner is only responsible for the part concerning the Programme recruitment and its promotion.

5.6. In total, a group of up to 100 Participants may participate in the Programme (jointly in all camps on the proposed dates). The number of Participants is determined by the Programme Organiser

5.7. Participants of the Programme will be provided with certificates confirming their participation in the Programme.

6. Criteria for participation:

6.1. The participant may be any high school student who lives or studies in the Pomeranian Voivodeship (not applicable for participants from Georgia invited by the Self-Government of Pomorskie Voivodeship) and is at least 15 years of age and under 19 years of age.

6.2 The participant should have the ability to speak English fluently (level B2 or higher).

6.3 The participant has efficient computer equipment (computer/laptop) with a stable connection to the Internet and the ability to play video (including a working webcam and microphone). These requirements make it possible to participate in the Programme according to the schedule.

6.4. Participation in the Program is possible after completing and sending the application form to the Program Partner, and then sending back to the Program Partner a signed scan of these Regulations together with a consent for sharing the image of the Program Participant and a consent for processing personal data to the following address: gbw@inkubatorstarter.pl.

6.5 If the Participant is under 18 years old, the Regulations are signed by a parent or legal guardian of the Participant.

7. Recruitment:

7.1. Recruitment is conducted by the Programme Partner between 17th of May 2021 and 2nd of June 2021.

7.2. Application for participation in the Programme for all Participants is made by sending a correctly completed application form available at www.gdanskbusinessweek.pl.

7.3. The eligibility of a Participant to participate in the Programme is determined by the fulfilment of the criteria set out in point 6 of the Regulations. On the basis of the submitted application forms a list of Programme Participants will be drawn up.

7.4. The list of Program Participants will be sent to the Programme Organizer - "Washington Business Week", who on its basis will send the Program Partner codes allowing the Participant's free participation in the Program.

7.5. After receiving a code from the Partner allowing free participation in the camp, the participant independently registers for the camp of his/her choice on the website: <https://www.wbw.org/our-programs/summer/>

8.6. A Participant's participation in the Programme is determined by the order of application.

7.7. In the event of more applications than the number of places provided for Participants for a given camp date, the Participant will be offered another date of the Programme, subject to availability of places.

7.8. In case a group of participants is not recruited for a given date, the Programme Partner reserves the right to extend the recruitment deadline to other, further dates of the Programme.

7.9. Participants will be informed of their eligibility for participation and further steps in the Programme by e-mail or telephone within 7 working days from the date of sending the application form.

8. Statement on the use of the candidate's image:

8.1. During the course of the Programme, print screens and film recording will be made of people taking part in the Programme.

8.2. The Program Participant (in the case of minors, a parent or legal guardian of the Program Participant) agrees by signing the Regulations of Procedure to the free distribution of the Program Participant's image by the Gdansk Entrepreneurship Foundation based in Gdansk (80-386), ul. Lęborska 3B, which is a Programme Partner for advertising, promotional and marketing purposes in connection with the organisation and management of the Programme in the following fields of exploitation: marketing, lending, distributing, making available to the public, multiplying by any technique,

combining with text, publishing in materials, publications, reports issued by the Programme Partner or with its participation.

9. Personal data protection:

9.1 The Participant, and in the case of under 18 years old participants - the parent/legal guardian, agrees to the processing of the Participant's personal data for the purposes necessary for the implementation of the Programme - in accordance with the provisions of the Act "On the Protection of Personal Data" of 10 May 2018 (Journal of Laws 2019, item 1781), the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons in relation to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (Official Journal of the EU.L 2016 No. 119, p.1). Providing data is voluntary but necessary to participate in the Programme. 10.2. A clause on personal data protection is attached as Appendix 1 to the Regulations.

9.2. A clause on personal data protection is attached as Appendix 1 to the Regulations.

9.3. The Participant, and in the case of under 18 years old participants - the parent/legal guardian authorises the Programme Partner to provide the Programme Organiser with the Participant's personal data in order to issue the code entitling to free participation in the Programme.

10. Final provisions:

10.1. All information related to the organisation and implementation of the Programme will be announced on the Programme website www.gdanskbusinessweek.pl and sent by e-mail to the Programme Participants.

10.2. The Program Partner reserves the right to change these Terms and Conditions or introduce additional provisions.

10.3. In the case of changes made to these Regulations or introduction of additional provisions, the Program Partner will immediately inform the Program Participants by e-mail, and will also place information about the change on the Program website www.gdanskbusinessweek.pl.

10.4. In matters not regulated by these Regulations, the generally applicable regulations shall apply.

Programme Participant _____

I accept the obligations set out in these Regulations and I authorise Gdansk Entrepreneurship Foundation to give to the Programme Organiser my personal data / personal data of the Programme Participant whom I represent in order to issue a code entitling to free participation in the Programme:

Signature of Programme Participant _____ Date _____
Parent/Legal guardian _____ Date _____
Signature of parent/legal guardian _____ Date _____

I consent to the processing of my personal data / personal data of the Programme Participant whom I represent for the needs necessary for the implementation of the Programme - in accordance with the provisions of the Act "On the Protection of Personal Data" of 10 May 2018 (Journal of Laws 2019, item 1781, as amended), the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (Official Journal of the EU.L 2016 No. 119, p.1). Provision of data is voluntary. The provision of data is necessary to participate in the Programme.

Signature of Programme Participant _____ Date _____
Parent/Legal guardian _____ Date _____
Signature of parent/legal guardian _____ Date _____

APPENDIX 1

INFORMATION CLAUSE ON THE PROCESSING OF PERSONAL DATA PARTICIPANTS OF THE "GDANSK BUSINESS WEEK 2021" ONLINE PROGRAMME.

1. The Administrator of personal data is Gdańsk Enterprise Foundation with the registered office in Gdańsk, 3b Lęborska Street, 80-386 Gdańsk, KRS: 0000234045, NIP: 5832907440, REGON: 220049622; phone: 58 731 65 00, e-mail: gfp@gfp.com.pl. Giving consent for personal data to be processed in order to participate in the Programme is voluntary, however it is necessary to participate in the Programme.
2. GFP has appointed a Data Protection Officer, who can be contacted via e-mail: iod@inkubatorstarter.pl or phone number 58 731 65 81.
3. Personal data will be processed for the purpose of and on the basis of:
 - a) Article 6(1)(a) of the Regulation - i.e. on the basis of a voluntary, unambiguous and specific consent given by the person to whom the personal data refer, by sending a scan of a signed statement of consent to the processing of personal data in accordance with the form created for a specific purpose by the Administrator, containing all information in accordance with the information obligation laid down in Article 13 of the Regulation - in order to participate in the Programme.
 - b) art. 6 par. 1 letter c) i.e. processing of data is necessary for the fulfillment of legal obligation of the Administrator - in order to perform accounting and evaluation of the Project by the Administrator;
4. Recipients of personal data are entities providing legal services to the Administrator, web hosting providers, technical maintenance of devices and products used for the implementation of the Project, entities providing postal and courier services, entities providing advisory, consulting, audit, tax and accounting services to the Administrator and the Project Organizer.
5. Personal data is stored by the Administrator for the time necessary to realize the purpose of its processing, and possibly until the revocation of consent to the processing of personal data.
6. Person, to whom the personal data pertains, has the right to access their data, correct them, delete, limit processing, object to their processing, the right to data portability, as well as the right to lodge a complaint to the supervisory authority - the President of the Office for Personal Data Protection.
7. The person whose personal data are being processed has the right to withdraw his or her consent to the processing of personal data, provided that this does not affect the legitimacy of the processing of personal data by the Administrator before the withdrawal of consent.

Personal Data Administrator Gdansk Entrepreneurship Foundation